



Colton Hills Community School

Many Minds, One Mission

Headteacher - Ms J Hunter

Colton Hills
Community School
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KFO/THO

4th March 2024

Dear Parents/Carers

As you will be aware, Period 1 begins promptly at 8:30 am and late arrivals disrupt the learning of other children. In addition, it is much harder for a child to pick up new knowledge and skills if they have missed the start of the lesson.

To ensure your child is ready to learn at 8:30am we ask students to be onsite by **8:20 am** each day.

Punctuality has a direct impact on academic success and that is the reason we are drawing your attention to the importance of punctuality.

Just 5 minutes a day late = 25 minutes a week
25 minutes a week = 2 ½ hours a half term
2 ½ hours a half term = 15 hours a year
15 hours a year = 3 days of lost learning

3 days of lost learning every year = 3 weeks of lost learning by the end of Year 11

Simply being 5 minutes late every day is likely to lead to your child not being as successful as they could be. Therefore, you can imagine what 30 minutes of lateness does to a child's learning time.

This half term to improve punctuality our Education Welfare team will be supporting and having conversations with students who arrive after 8:30am to understand the reasons and offer support. We will also be doing focus weeks for set year groups where we will text home if your child is late to school that day, you are able to see this on a daily basis via attendance on GO4SCHOOLS.

I hope by drawing your attention to this issue, punctuality will improve as we want to support you and your child in any way so they can be academically successful. If you have any queries regarding this letter, please do not hesitate to contact the school on 01902 558420.

Yours sincerely

Mrs K Fox
Assistant Headteacher