



MWI/JWA/LPR

28 November 2024

Dear Parents/Carers

RE: Lost Property

Over the past few months we have received a number of calls from parents saying their child has lost their coat, blazer or PE Kit and asking staff to find them.

Students need to check Student Reception which is where lost property is kept or the dining hall. If they have lost their kit during PE, the PE office does have some items of lost property so they can check there.

It is really difficult for students to find lost items if their names are not on the clothing. Please can you put either name tags on or write on the tag their initials or name to make it easier to find.

On Friday 6th December I will be present after school from 3.00pm-4.30pm in the main school entrance (foyer) with all lost property. You and/or your child are more than welcome to come along and look through these items.

We are mindful that with almost two terms worth it is time to clear the backlog. We will keep any items deemed suitable for students to borrow and any other items which are not collected will be donated to local charities.

Yours sincerely

Mr M Winward
Deputy Headteacher
Pastoral